

## WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

### ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

### ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- Prepare students to excel in a highly complex global community;*
- Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- Attract and retain the best team of administrators and staff; and*
- Create a culture built on respect, trust and integrity.*

#### Board of School Directors

Mrs. Jennafer K. Reilly, President  
Mrs. Sandra A. Reese, Vice President  
Mr. George A. Zeppos, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mr. Christopher W. Heinly  
Mrs. Susan G. Larkin  
Scott C. Painter, Esq.  
Mr. Ryan S. Redner  
Mrs. Maria C. Ziolkowski

#### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette Waller, Dir. of Elem. & Sec. Education

#### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, February 22, 2016 – 6:00 P.M.  
Community Board Room

- I. Call to Order – Mrs. Jennafer K. Reilly, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Reilly**
- III. Announcement of Recording by the Public – Mrs. Reilly**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Reilly**

- Finance Committee Meeting – March 1, 2016, 8:00 a.m.
- Policy Committee Meeting – March 1, 2016, 12:00 p.m.
- Facilities Committee Meeting – March 2, 2016, 8:00 a.m.
- Personnel Committee Meeting – March 2, 2016, 12:00 p.m.
- Technology Committee Meeting – March 3, 2016, 12:00 p.m.
- Curriculum Committee Meeting – March 7, 2016, 11:00 a.m.
- Ad Hoc Committee – March 7, 2016, 12:30 p.m.
- School Board Business Meeting with Committee Reports – March 14, 2016; 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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**VI. Recognition**

- A. Public Art Students – Mr. Michael Miller

**VII. Public Comment – Mrs. Reilly**

*Speakers are requested to identify themselves by name and address.*

**VIII. Routine Approvals – Mrs. Reilly**

**MOTION**

- A. It is recommended that the Board of School Directors approve the following minutes:

- January 11, 2016 Business Meeting with Committee Reports

**MOTION**

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

- C. It is recommended that the Board of School Directors approve payment of bills for the month of January 2016, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project 2009 Accounting Check Summary

**IX. Superintendent's Report –Mrs. Vicente**

- A. Curriculum and Technology – No items

- B. Finance and Facilities –

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-4:

1. Approve budget transfers in the amount of \$3,233.58.
2. Accept 2014-15 Audit Report.
3. Approve 2016-17 BCIU Budget.

*Background information: Act 102 of 1970 required the BCIU to prepare an annual budget for approval by its member school districts. The 2016-17 budget requires an increase of 1.9% from school districts. This budget is for mandated services only and does not include fee-for service or federally funded programs.*

## February 22, 2016 Board Meeting

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4. Approve agreement with Phillips Office Solutions to provide interim Copy Center services for 7 hrs/day at \$23/hr. effective February 29, 2016 through March 14, 2016.

*Background information: These services are required to staff the Copy Center until the position is filled due to a retirement.*

### C. Personnel and Policy

#### **MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-9:

#### 1. CHANGE TO POSITION WORK HOURS

##### a. Support Staff

- 1) Request approval to change the daily/weekly work hours for the position of Copy Service Coordinator from 7 ½ hours/day M-Th and 7 hours on Friday (37 hours/week) to 7 hours/day (35 hours/week)

*Background information: The request hours more clearly represent the hours required to perform this position.*

#### 2. RESIGNATIONS

##### a. Confidential Staff

- 1) **Robert Hennessey**, Technology Systems Technician, District Office, resignation effective February 26, 2016.

##### b. Support Staff

- 1) **Janelle Ferrara**, Paraprofessional, JSHS, resignation effective February 12, 2016.

#### 3. LEAVE OF ABSENCE

##### a. Support Staff

- 1) **Barbara Brehony**, Secretary, WHEC, intermittent Family Medical Leave, effective March 4, 2016 to March 3, 2017.
- 2) **Julie Keller**, Kindergarten Aide, WHEC, unpaid leave of absence March 3, 2016 (p.m.), March 4, 2016, March 7, 2016, return to work on March 8, 2016.

#### 4. APPOINTMENTS

##### a. Professional Staff

- 1) **Stacey Hughes**, Gifted Teacher, WHEC, at a pro-rated wage rate in accordance with the start date based upon B+15/Step 4 (\$46,462/annually) on the WAEA 2015-16 Salary Schedule, update effective date to April 11, 2016.

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b. Support Staff

- 1) **Trevor Fidler**, Full-time Paraprofessional, JSHS, at a wage rate of \$11.00/hour, 7 ½ hours/day, effective February 23, 2016.  
*Background information: This position is being filled as the result of a resignation.*
- 2) **Gail Werner**, Part-time Food Service Worker, JSHS, at a wage rate of \$9.89/hour, at 4 hours/day, effective February 23, 2016.  
*Background information: This position is being filled as the result of a resignation.*

c. Athletic Staff

- 1) **James Campbell**, Varsity Head Softball Coach, JSHS, at a stipend of \$3,545, for the 2015-16 school year Spring sports season, pending completion of all employment requirements.
- 2) **Andrea Connor**, Varsity Assistant Softball Coach, JSHS, at a stipend of \$1,925, for the 2015-16 school year Spring sports season.

d. Supplemental Staff

- 1) **Christine Beidler**, Extended School Year (ESY) Program Coordinator, at a rate of \$32/hour not to exceed a total of 90 hours for the 2016 ESY Program.
- 2) **Michele Hetrich**, Summer Reading Program Coordinator, at a stipend of \$2,000 for the 2016 Summer program.
- 3) **Kami Fecho**, S.T.E.A.M. Coordinator, at a rate of \$32/hour, not to exceed \$2,000, for the 2016 summer program.
- 4) **Rose Sneeringer**, Ballroom Dancing Advisor, WREC, at a stipend of \$998 for the 2015-16 school year.  
*Background information: This activity usually runs during the 1<sup>st</sup> Semester of the school year and it was anticipated that it would not be held this school year due to dance instructor availability. A dance instructor has become available for the 2<sup>nd</sup> Semester of this school year.*

5. 2015-16 SCHOOL YEAR SPRING COACHES

Request approval of the Updated 2015-16 School Year Spring Coach list and the accompanying stipends per the attachment.

6. 2015-16 SCHOOL YEAR ACTIVITY ADVISORS

Request approval of the Updated 2015-16 School Year Activity Advisors and the accompanying stipends per the attachment.

7. SUBSTITUTES

a. Professional Staff (Deletions)

- 1) **Jessica Chinae**, Teacher
- 2) **Janelle Ferrara**, Teacher

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**8. VOLUNTEERS**

**9. POLICIES**

Second Reading and Adoption of the following Policies:

- 824 Maintaining Professional Adult/Student Boundaries
- 916 Volunteers
- 248.1 Relationships Between Adults and Students (Deletion)
- 348.1 Relationships Between Adults and Students (Deletion)
- 448.1 Relationships Between Adults and Students (Deletion)
- 548.1 Relationships Between Adults and Students (Deletion)

**X. Old Business – Mrs. Reilly**

**XI. New Business – Mrs. Reilly**

**XII. Right to Know Requests – Mrs. Reilly**

		<b>Right-to-Know</b>			
		<b>Cost Analysis</b>			
		<b>01/01/16-01/31/16</b>			
<b>Date</b>	<b>Requested by</b>	<b>Description of Request</b>	<b>Personnel</b>	<b>Time</b>	<b>Cost</b>
	None				

**XIII. Updates from Organizations**

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

**XIV. Adjournment – Mrs. Reilly**